On the LFPL.org homepage, click on "Research Tools".

If you do not have a password, click on "Contact Us"; then on the next page click on "My Account". Then in the ‘User Name or Bar Code’ enter the thirteen (13) digit number that is on the back of your library card, directly under the bar code, and then click on ‘Forgot Password’. A generic password will be emailed to you. You can then change it to one that you create yourself.

Directions for access of the Courier-Journal newspaper archives on the Louisville Free Public Library Website, www.LFPL.org

These directions were created by Steve Wiser. Any questions, he can be contacted at wiseraia@hotmail.com

1. You first must have a library card and a password. If you do not have a library card, you’ll have to go to your nearest branch library to get one. If you do not have a password, follow the directions listed below.
On the next page, click on “Newspapers”
On the next page, scroll down and to find ‘Courier-Journal’. There are three (3) possible selections:

1. The first is for the archives between 2008 and the current year;
2. The second is for dates between 1830 to 2000;
3. And, the third is further down the list under ‘US Newstream’ for the dates between 2000 to 2008.

For most historical research, you will be using the second (2nd) Courier Journal archives between the dates 1830 to 2000.
On the next page, enter your thirteen digit Barcode Number that is on the back of your library card, just under the barcode. Then enter your password, and click ‘Login’

If you do not have a password, follow the directions on the first page of these directions.
You are now on the Courier Journal archive homepage.

Next, enter keywords based on what information you are seeking.

Note: you’ll have to experiment with the keywords to find the info you seek. For obituaries, enter the persons last name first, then year died (if you know this—but—it really helps if you have the death year), then the word ‘death’.

Also: if you know the persons occupation, enter that after the last name, such as ‘architect’.

Then, hit the ‘Enter’ key.

Again, you’ll need to input various combinations of keywords in order to find the info you seek. This can be a frustrating, time-consuming process.
On the next page, a list of articles appears. You’ll need to scroll down this list to determine if the info you seek is indicated. If it is, then click on the article and it will appear. If the info is not here, then re-input keywords to try and be more specific on the search. Again, this can be frustrating since you might have to do this several times to find exactly what you are seeking.
To help your search, on the left hand side of the webpage, there is a ‘Date Range’ search feature. Click on ‘Select a Date Range’, and then input the month / day / year you are seeking. If you do not know the specific date, but know the year, then I suggest entering a two year date range as follows: 01/01/1890 to 12/31/1892. This might narrow the articles to be reviewed.
Once you find the article you are searching for, click on ‘Download PDF’ in order to save the article to your computer or click one of the other functions such as ‘Print’ or ‘Email’.

And, on the right hand side, there is a list of suggested related articles that you might want to click on to review.