

# NATIONAL FEDERATION OF SETTLEMENTS

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Graham Taylor, *Chicago*

## VICE-PRESIDENT

Frances McG. Ingram, *Louisville*

## SECRETARY

Robert A. Woods, *Boston*

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## MEMBERS OF THE EXECUTIVE COMMITTEE

Jane Addams, *Chicago*  
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Walter L. Solomon, *Cleveland*  
Mrs. V. G. Simkhovitch, *New York*  
Lillian D. Wald, *New York*

ASSISTANT SECRETARY, Albert J. Kennedy

Office of the PRESIDENT  
955 Grand Avenue, *Chicago, Ill.*

March 12, 1918.

Miss Frances M. Ingram,  
428 S. First Street,  
Louisville, Ky.

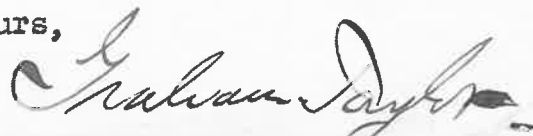
My dear Miss Ingram:

The enclosed topics were submitted by Mr. Woods to the Executive Committee of the National Federation of Settlements as suggestions for the program of the Chicago meeting. I add the preferences they expressed for the several topics.

I am sending this sheet to each member of the Program Committee in advance of the communication which you will soon receive from Miss Vittum, its chairman.

The local arrangements for the meeting are progressing satisfactorily. The headquarters will be at the Auditorium Hotel and luncheons will be served at Hull House and dinners at the City Club, where the evening sessions will be held. The morning meetings will be at Bowen Hall, Hull House, at 10 A. M. and will be largely devoted to round-table discussions. Afternoons will be mainly devoted to visiting points of interest and conferring with those in charge at various centers and settlements. The closing session will be held Sunday morning at Hull House.

Truly yours,



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ASSISTANT SECRETARY, Albert J. Kennedy

## SETTLEMENT MEN'S CLUBS

Office of the SECRETARY  
20 Union Park, Boston, Mass.

*War  
Deferred*

By this time members should have received copies of Mr. William E. McLennan's valuable paper on Settlement Men's Clubs, the printing and distribution of which is made possible through the generosity of the author. Additional copies may be obtained from the secretary.

## ANNUAL CONFERENCE

The Annual Conference of the Federation will be held in Chicago, beginning on Thursday Evening, May 23rd, with a meeting at Hull House, and closing Sunday Afternoon, May 26th.

The Program Committee is as follows; Chairman, Harriet E. Vittum; Mary E. McDowell, Lea D. Taylor, William L. Chenery and Victore S. Yarros, Chicago; Robert A. Woods, Boston; Lillian D. Wald, New York; Johan Grolle, Philadelphia; Charles C. Cooper, Pittsburgh; Henry F. Burt, Minneapolis; Eleanor McMain, New Orleans; Frances McG. Ingram, Louisville; Mary J. Workman, Los Angeles.

Among the subjects which received most favor in a poll of the Executive Committee are the following:-

Reports of types of work developed by settlements in the south and middle west.

Special war-time work; ie, Red Cross, Camp and outside community activities, food conservation, coal distribution, family registration, social hygiene, industrial standards.

Reconstruction after the war.

Settlement expansion; ie, establishment of new settlements, school and community centres, neighborhood and district improvement associations.

Economic co-operation under settlement initiative; forms, successes, failures, next steps.

New phases of immigration, and work for Americanization.

The technique of local community organization, interpreted by (a) The National Unit Organization, (b) The Community Centre and (c) The Settlement.

Forthcoming notices of the meeting will be sent to associate workers and board members if names and addresses are forwarded to the secretary.

#### VISITATION

During the past year visits in cities other than their own have been made by officers and members of the Executive Committee to settlements in Buffalo, Chicago, Cleveland, Kansas City, Milwaukee, Minneapolis, Omaha and St. Louis; thus making a significant beginning upon a plan which promises much for the future. Nearly all the members of the Executive Committee have signified their willingness to make one or two visitations to out-of-town settlements. The secretary will be glad to receive applications for such service, with the names of preferred visitors. Guests may be asked to address meetings, give advice on the routine work of the house, or talk over special problems or needs. Ordinarily visitors will not wish to journey more than fifteen hours from home. The Federation meets the traveling expenses of representatives, and the service is free to members.

#### DUES

The Executive Committee has voted to maintain the dues for the current year at the regular rate of \$2.00 per \$1,000 of income devoted to neighborhood work. Notice of dues payable will be sent out directly by the Treasurer.

#### THE SETTLEMENT AND THE RED CROSS

Enclosed is a tentative program of co-operation between the Red Cross and the settlements. It has been framed after careful

consultation between representatives of the two organizations, and is sent out by the Federation at the request of the National Red Cross.

Suggestions and criticisms as to this statement, either now or at the National Conference, are desired.

A. Forms of Membership:

- I. Regular \$1 memberships.
- II. Clubs subscribing for one \$2 magazine membership in the name of the president of the club.
- III. Junior membership.
- IV. It is of great help in stimulating interest in the Red Cross if the settlement is an auxiliary chapter. Only 17 one dollar memberships are necessary for this and it enables the settlement to hang out the Red Cross Flag and insures its being kept in immediate touch with opportunities for service, some of which are very practical for even the poorest neighbors of a settlement.

B. Civilian Relief:

The Civilian Relief Headquarters should be furnished with a street list of the settlement district, together with a map. It is desirable that the settlement compile a map as soon as possible indicating all families of enlisted men, with a different color to designate those known to both organizations. This will make it easy to organize the work by streets under settlement leadership. The settlement should provide the services of one worker, who will place herself under orders of the Red Cross, learn its methods, laws and restrictions, and visit in the families of enlisted men in the settlement district. If this is impossible, it should be ready at all times to place the knowledge of its residents at the disposal of the Red Cross and keep in close touch with its work. Unless the family is well

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known to the settlement, it is best that the relief organization make the first call, which would include the investigation.

C. The function of the settlement is

- I. To connect those left at home with their neighbors and create new neighborhood contacts.
- II. To teach the use of neighborhood resources for health, housing, recreation, employment, etc.
- III. To create such resources where they do not exist.
- IV. To advise both the visitors and the families about family budgets, and the standards of living in the neighborhood.
- V. To urge insurance. The Mack Law should be mastered by one resident, and a digest made and posted for reference.
- VI. To keep up old family ties, and interest in relatives of both man and wife.
- VII. To keep the children, as well as the mother, actively interested in the father who is at the front.
- VIII. To involve the members of each family as far as possible, in some form of service and to advocate patriotic compliance with government regulations - such as food etc.
- IX. To introduce wives, mothers or sisters of men in the same regiment to one another in order that they may compare letters, and insure more frequent word from the men at front.
- X. To provide classes for the teaching of English when necessary and to interpret addresses.
- XI. To help the woman constantly to relate her own to the common experience.

FAMILY INVESTIGATORS DESIRED

The National Bureau of War Risk Insurance, Treasury Department, Washington, D. C. wishes to secure at adequate salaries, men and women experienced in the investigation of family conditions, for service in the administration of the Mack Law.

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HUDSON GUILD  
436 WEST 27<sup>TH</sup> STREET  
NEW YORK

FROM THE OFFICE OF DR. ELLIOTT

July 10, 1919.

My dear Miss Ingram:-

The motion was put through at the National Federation of Settlements in Philadelphia providing for a publicity committee and the following names have been suggested to me as members:

Miss Barton - Philadelphia  
Miss Ingram, Louisville,  
Miss Anna Koutecky, Chicago,  
Miss Elizabeth Remmelle, Peabody House, Boston,  
Miss Alise Gannett, Goodrich House, Cleveland.

I hope very much indeed that you will accept a position on this committee.

As a number of New York people are especially interested in this work I should like to appoint a small steering committee of New York people who could work together more intensively and submit their propositions to the larger committee. It would not be necessary for the members of the steering committee to have more votes on the general committee than were allotted to any other city, but it would seem advisable to have a group here to plan work. The names suggested for the New York group are, Mrs. Spinney, Greenwich house; Miss Schain, Recreation Rooms and Settlement; Mr. Wells, Union Settlement; and Mr. George Hecht.

Mr. Kennedy may have written to you from Boston about this matter but in case he has not done so I am asking you to accept this as a statement of your appointment and I very earnestly hope that you will accept.

Yours cordially,

John Z. Elliott.

# UNITED NEIGHBORHOOD HOUSES OF NEW YORK

27 BARROW STREET

SPRING 3508

## OFFICERS

MISS HARRIET RIGHTER  
PRESIDENT  
MR. GAYLORD S. WHITE  
FIRST VICE-PRESIDENT  
MRS. CYRUS SULZBERGER  
SECOND VICE-PRESIDENT  
MRS. MAX MORGENTHAU, JR.  
THIRD VICE-PRESIDENT  
MR. HENRY W. TAFT  
FOURTH VICE-PRESIDENT  
MISS I. M. CAMMANN  
RECORDING SECRETARY  
MISS GRACE HARTLEY JENKINS  
TREASURER



MARY ELIZABETH BARR  
EXECUTIVE SECRETARY

*Answered  
Aug 21, '19*

July 23, 1919

Miss Frances Ingram  
Neighborhood House  
Louisville, Kentucky

Dear Madam:-

A New York Advisory Committee on Publicity was recently appointed by Dr. John M. Elliott, President of the National Federation of Settlements, and at a meeting held on July 3, the following plan of work was unanimously proposed:-

The United Neighborhood Houses of New York has already an active Publicity Committee which is to employ shortly a salaried publicity agent, who will place articles in the New York City newspapers. As most of the national magazines are published in New York, it is recommended that the National Federation of Settlements pay part of the salary of such a publicity agent in consideration of which he would attend to getting articles written and placed in the national publications for the National Federation. By sharing the expenses, it will be possible to employ someone for full time service as well as one with greater ability.

The Advisory Committee feels very strongly that settlements are not receiving the support due them because their activities are not brought frequently enough to the attention of the public. It therefore, recommends that \$20.00 a week be appropriated to conduct national publicity work. The appropriation of this money for publicity is heartily endorsed by Dr. Elliott.

Will you kindly write Miss Josephine Schain, 166 Chrystie Street, E. V. City whether you approve of this expenditure?

Yours very truly,

*Josephine Schain  
Mabel Finley  
George J. Hecht  
Franklin C. Wells*

Advisory Committee.

1919

# UNITED NEIGHBORHOOD HOUSES OF NEW YORK

27 BARROW STREET  
SPRING 3508

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FOURTH VICE-PRESIDENT  
MISS I. M. CAMMANN  
RECORDING SECRETARY  
MISS GRACE HARTLEY JENKINS  
TREASURER

Office of the Publicity Committee

September 9, 1919

6 Jacob St



MARY ELIZABETH BARR  
EXECUTIVE SECRETARY

Miss Ingram,  
Neighborhood House,  
Louisville, Ky.

Dear Madam:

The National Federation of Settlements is about to employ a publicity agent to gain greater recognition for the settlement movement. Before doing so however we wish to get your approval of the following publicity policy. This policy was drawn up by Dr. John Elliott, President of the Federation, and has the approval of the New York Advisory Publicity Committee. At Dr. Elliott's request I am placing this matter before you for your careful consideration. The program is, as follows:

1. Placing articles by prominent settlement workers in national magazines.
2. Supplying information regarding the settlement movement to magazines such as the Survey for periodic publication.
3. The regular release to the national daily press of items of current interest on settlement activities.
4. The publication of a pamphlet to be used by ministers to aid them in preparation of addresses they will be asked to make on "Settlement Sunday" (this will be similar to the work of the National Child Labor Committee)
5. Arranging for photographing of settlement activities for release in the Pathe Weekly and other national news moving picture films.

If you have any criticisms and suggestions to make, I shall be only too pleased to receive same. I hope that I may be favored with a prompt reply.

Very sincerely yours,

*Mary Elizabeth Barr*  
decht.



Housing

March 14, 1921.

Mr. Albert J. Kennedy,  
20 Union Park,  
Boston, Mass.

My dear Mr. Kennedy:-

In view of the interest that the Federation is taking in the social aspects of housing I was wondering whether the Federation would not be willing to provide a speaker for the Annual meeting of the Louisville Community Council. The Council is a non-financial Council of social agencies, and has in its membership over one hundred groups.

A year ago the Council, thru its Committee on Housing, succeeded in having passed a new State Housing Law. This law has been in operation since June and has met with considerable dissatisfaction, particularly on the part of certain real estate interests. A suit is about to be instituted to test the validity of the act, and we are doing everything possible to educate the Community along the lines of better housing. It is for this reason that we are very anxious to have a forceful speaker at the annual meeting which will be held on April 25th.

A prompt answer will be appreciated, so that we may be able to get the matter settled early. Incidentally I want to thank you for the literature that arrived this morning.

Sincerely yours,

---

Frances Ingram,  
Committee on Arrangements,  
Louisville Community Council.

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# NATIONAL FEDERATION OF SETTLEMENTS

PRESIDENT                      VICE-PRESIDENT                      SECRETARY                      TREASURER  
John L. Elliott, *New York*    Cornelia Bradford, *Jersey City*    Robert A. Woods, *Boston*    William E. McLennan, *Buffalo*

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Margaret Chapman, <i>Minneapolis</i>	Eleanor McMain, <i>New Orleans</i>	Frederick J. Soule, <i>Boston</i>
Charles C. Cooper, <i>Pittsburgh</i>	J. P. S. Neleigh, <i>Washington</i>	Bessie D. Stoddart, <i>Los Angeles</i>
Alice P. Gannett, <i>Cleveland</i>	Jane E. Robbins, <i>Cleveland</i>	Graham Taylor, <i>Chicago</i>
John Grolle, <i>Philadelphia</i>	Winifred Salisbury, <i>Chicago</i>	Mrs. Eva W. White, <i>Boston</i>
H. H. Jacobs, <i>Milwaukee</i>	Josephine Schain, <i>New York</i>	

ASSISTANT SECRETARY, Albert J. Kennedy

*Office of the Secretary*  
20 Union Park, *Boston, Mass.*

March 17, 1921.

Miss Frances Ingram,  
428 South First St.,  
Louisville, Kentucky.

My dear Miss Ingram:

I wish we could do something for you in the matter of housing. Unfortunately we have not enough returns from the housing study to be at all sure of our ground. There seems only two types of thing to be done; one is what Dr. Elliott calls "moaning in common" and does not seem to me to lead very much ~~to~~ anywhere. The other is the very careful study of local conditions and the development of means to meet them. The best people I have found lately are Mr. Andrew J. Thomas of New York, a practicing architect, who has done quite wonderful things in multiple tenements and Mr. Clarence Stein who served as chairman of the New York State Committee on Housing. He is also a young practicing architect, a man of fine character and outlook and real ability. Either of these two men would be stimulating on the general proposition of housing, but both of them are extremely busy New York people and not easily taken away for the four days or more that it would take to go and return from Louisville. They would be so full of New York problems also that I am afraid the last impression might be that Kentucky is so much better off than New York that it would not need further law.

I wonder if someone from Chicago would not be better. I do not know how much Graham Taylor knows about housing. I expect, however, that he would make a very acceptable speaker. I have a feeling that Mr. Ball of the Chicago Housing Department would be acceptable also. Mr. Ball understands the legislative aspects of housing thoroughly and would be helpful on that side of things. Mr. Ball is also a good speaker.

I am a little bit doubtful about asking the National Federation of Settlements to bear the expenses of a speaker outside of our own number. At the annual meeting we were authorized to organize institutes and to provide speakers for occasions in which the subject would be the organization and work of the settlements.

There is a possibility, I suppose, of the National Housing Association being willing to do something. On the other hand, the New York office is somewhat cut and dried in its attitude toward housing problems and Miss Addams at any rate feels that they are advertising standards which are very much below those that exist in states like Illinois.

If there is anything else I can do, please command me.

Sincerely yours,

*Allen J. Kennedy*

The Filson Historical Society

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*Housing*

March 19, 1921.

Miss Harriet Vittum,  
1400 Augusta Street,  
Chicago, Ill.

My dear Miss Vittum:-

I was appointed by the Community Council of Louisville to secure a speaker for the annual meeting. The Council is a non-financial Council of Social Agencies, and has in its membership over one hundred groups, and I am writing to find out if you will be able to speak at this meeting on the 25th of April.

A year ago the Council, thru its Committee on Housing, succeeded in having passed a new State Housing Law. This law has been in operation since June and has met with considerable dissatisfaction, particularly on the part of certain real estate interests. A suit is about to be instituted to test the validity of the act, and we are doing everything possible to educate the Community along the lines of better housing. It is for this reason that we are very anxious to have a forceful speaker at the annual meeting which will be held on April 25th. If you prefer, however, to talk on Recreation, that topic would be just as acceptable as Housing. If you decide to come to Louisville, I want you for my guest on that occasion. When you are not speaking we will play around, if not with the Tachaus, with somebody else very pleasant.

A prompt answer will be appreciated, so that we may be able to get the matter settled early.

Mr. C. C. Cooper of Pittsburgh came down to Louisville and carried off Mr. Janeway. Between you and me, I am afraid he has not a very forceful person as his assistant.

With much love as ever, I remain,

Sincerely yours,

---

Frances Ingram.

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### MEMBERS REPRESENTING CITY FEDERATIONS OF SETTLEMENTS

Margaret E. Chapman, *Minneapolis Federation of Settlements*  
Alice P. Gannett, *Cleveland Settlement Union*  
Marion Kohn, *Association of Philadelphia Settlements*  
William E. McLennan, *Buffalo Federation of Settlements*

Harriet T. Righter, *United Neighborhood Houses of New York*  
Isobel L. Taylor, *New Jersey Association of Community Workers*  
Harriet E. Vittum, *Chicago Federation of Settlements*  
Mrs. Eva W. White, *Boston Social Union*

## DEPARTMENTS

*Work with Boys*

*Work with Girls*

## COMMITTEES

*Adult Activities, Health, Housing, Institutes, International Conference, Justice to Immigrants, Local News Service, Local Community Organization, Music, Organization and Administration of Settlements, Recruiting New Workers, Settlement Case Work, Settlement Finance*

ASSISTANT SECRETARY, Albert J. Kennedy

MID-WESTERN SECRETARY, Winifred Salisbury

*Office of the Secretary*

*20 Union Park, Boston, Mass.*

Nov. 29, 1921.

Miss Frances M. Ingram,  
428 South First St.,  
Louisville, Ky.

Dear Miss Ingram:

Dr. Elliott has appointed the following committee to study settlement case work: Mrs. V. G. Simkhovitch of New York, chairman, Miss Esther G. Barrows, Boston; Miss Eleanor McMain, New Orleans; Mrs. Quail, Minneapolis; Miss Josephine Schain, *St. Louis, Mo.* This committee, it seems to me, is one of the most important if not the very most important one on our roster. Settlement work is misunderstood from one end of the land to the other, because its case work policy and technique are not understood. It is almost impossible to make charity organization workers, schools of social work and the run of people interested in philanthropy see that our work is not predominately with individuals and families in physical want.

✓ Case work on the educational plane for individuals and groups on an ascending standard of living was worked out in the settlements. There is no statement in print of the principles of such case work and its technique. An adequate statement of the way in which the settlement discovers its cases, the means through which it handles them, the sources of help on which it draws, the motives to which it appeals and the results which it secures will go far toward removing an immense amount of misapprehension about the settlement and will strengthen its appeal with that class of population which is moved by educational motives.

I hope very much that you will be willing to serve on this committee. You undoubtedly will hear from Mrs. Simkhovitch and Miss Schain in the near future.

Very sincerely yours,

*Albert Kennedy*

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ASSISTANT SECRETARY, Albert J. Kennedy

MID-WESTERN SECRETARY, Winifred Salisbury

*Office of the Secretary*

*20 Union Park, Boston, Mass.*

June 12, 1923.

Miss Frances Ingram,  
428 South 1st St.,  
Louisville, Ky.

Dear Miss Ingram:

I have read your statement on the powers and needs of the South with much interest. It seems to me a most illuminating statement and I am very anxious indeed that it should go to all our people.

With your permission, what I want to do is this. You will, I think, have received a copy of Mr. Bauer's speech. My plan is to mimeograph your statement in the same way that his was done and place copies in the hands of all the houses and all of the delegates to the conference. Additional copies will be sent to anyone asking for them. I am going to circulate Mrs. Simkhovitch's article the same way.

At Washington you will remember I was instructed to publish a directory in the near future. I enclose a copy of our address list. Would you mind looking over the southern states which I have marked and indicating such changes that you may be acquainted with. Can you give me any hints about ways of discovering the establishment of new settlements through the South. It seems a most difficult task at this remove.

I am much encouraged over what you say about the possibility of an institute at St. Louis. I hope very much that this may come to pass and mark the beginning of a development of the influence of the National Federation in the South. With many thanks for your co-operation and with best wishes, believe me

Cordially yours,

*Albert Kennedy*

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**ASSISTANT SECRETARY, Albert J. Kennedy**      **MID-WESTERN SECRETARY, Winifred Salisbury**

*Office of the Secretary*  
20 Union Park, Boston, Mass.

June 29, 1923.

The papers of June 25th carried a story to the effect that Miss Jane Addams was about to undergo an operation for cancer at St. Luke's Hospital, Tokio, Japan.

The president and secretary, in your behalf, sent the following cablegram to her:

MISS JANE ADDAMS,  
TOKIO, JAPAN.

SYMPATHY AND GOOD HOPES FROM ALL SETTLEMENT FOLK.

It is a pleasure to be able to report that the news today is to the effect that the growth was not malignant, and that Miss Addams is doing well.

Robert A. Woods  
Albert J. Kennedy

1923

# NATIONAL FEDERATION OF SETTLEMENTS

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**ASSISTANT SECRETARY, Albert J. Kennedy**      **MID-WESTERN SECRETARY, Winifred Salisbury**

*Office of the Secretary*  
20 Union Park, Boston, Mass.

## NOVEMBER BULLETIN

The various friends of Mr. Matsuda, who addressed the National Conference at its Philadelphia meeting in 1919, and of Mrs. Annie S. Omori, the heads of the House of Friendly Neighbors at Tokio, have been much concerned about the fortunes of the settlement, its leaders and its neighbors. There was a suggestion on the part of those who knew the layout of the city that the settlement house had perhaps escaped demolition.

The letter which follows is presented with Miss Addams' kind permission.

Oct. 6, 1923.

My dear Miss Addams:

I am writing to you, among the various people whom I know in America, because you have so recently been to the Yu Rin En, and know that it is really an institution worth preserving. Perhaps you will think of some way by which help can come to us. We were not burned up, nor shaken down, and are among the very few who are as well off as that. So nobody helps us in any way. No one gives us one penny of promised subscriptions and the funds of the various government departments, which have formerly aided us, will be diverted to other things.

Yet we are functioning as never before, and our various employees, some of them burned out, cannot be dismissed. We have undertaken two pieces of work for the City and prefecture. We have had here at the Yu Rin En about 150 children whose fathers and mothers are unknown, some of them ill, some badly burned. These children are fed by the city and there are nurses, etc. with them all as badly off as they. Our care has been to bring their minds back to normal by giving them even the smallest portion of that which their fathers and mothers could give them of loving care. The little ones attend our kindergarten and the older ones have school lessons



every morning. I have busied myself to provide them with clothes, to wash them, to give them beds (fulons). We have made enough of the usual cotton mattresses to provide them all with something soft and warm to sleep on. More than a hundred have been returned to their parents, but alas! the number of parents who seek everywhere yet cannot find their children! Daily we are moved to the depths by these parents, some of them themselves just out of a hospital and suffering from frightful burns. All that is going on here: but as the neighborhood is crowded with new people who have fled from the old Tokio we are trying to begin our usual work also. (There have been about twenty-five adult refugees camping out in our building also.)

In addition to this work, the Yu Rin En was asked by the prefecture (Tokio-fu) to take charge of barracks at a distance of three miles or so from here, built to accommodate the homeless. They give shelter to about 2000 people, families of all sorts, from the lowest day laborer to people who were once well-to-do, but have lost everything. Mr. Matsuda and seven of our staff have been there for a month and their task is no light one. The shelters are the merest temporary affairs - people came in even before there were roofs! The place must be patrolled at night, families provided with the necessities of life if they are destitute, and most of them were absolutely so, and Mr. Matsuda is planning playgrounds and schools for the children. He never gets a good night's sleep, and his food is certainly of the most scrappy sort. He has to live there of course.

This is what we are doing, but now I will describe a little our condition. Although our houses did not fall two were very much injured by the earthquake. One has been braced up and will answer for the present, but the other ought to be torn down and rebuilt. We cannot use it. All our roofs were badly damaged. Our plastering either mostly fell down or will fall. We have had the roof where the children are staying at the Sei Nenbu, repaired, but it cost so much that we could not do more and our main building leaks into every room when it rains.

Seeing no prospect of help for us here where so many millions must be used to create a new city, I went to the American Red Cross, hoping that some of the huge sums sent here from home could be given to us, but it seems that it was all given to the Japanese Red Cross and that ends the matter for us, as every Japanese knows that they keep all the money they get and spend as little as possible.

The Americans said they would give us things and in that way we secured three good tents which can be used at the barracks for school rooms, playrooms, etc. But Col. Langhorne and the new ambassador advised me to write to America and ask for help, so I write to you, dear Miss Addams, who will understand all that we are trying to do without my telling, and who know so well how much a settlement needs money.

I want a large sum. Our running expenses, if we have any money at all, are not so large compared with American settlements, but of course all building material are scarce and high. We

must repair our buildings. We must tear down the damaged one and in its place we ought to build a large long building at the northern end of our playground, where we could accommodate not only our boys and girls' clubs, etc., but also some resident workers. Do you think the Settlement Association of America would extend a helping hand to its Japanese sister, and try to raise the money for us? As I am an American, no one need feel anxiety about the uses to which such money would be put. Every part of it would go towards making our settlement work better, in the same spirit and with the same aims as American settlement workers have. I know that the Settlement Association needs money all the time for its own work, but if each settlement should try to do something, it would amount to quite a sum, perhaps. If you do not think that would work can you think of a better plan? Simply to ask for the money might produce results, but I have been too long away from home. I cannot judge. How glad I am that you escaped the catastrophe! It was so near.

As you know, I left on the day I saw you and started for home precisely on the day of the earthquake, but fortunately got no further than Kioto where my train was stopped. For a week I could get no news, except that Tokio was burning. I spent the time in trying to get a permit from the police to return. They would not give one to a woman! On the 7th I started. Such a journey! Refugees pouring into every station, dirty, bruised, with frightful burns, penniless and homeless. There were so many people trying to get to Tokio and so many trying to get away, that nobody attempted to clean the cars or the stations. I was two days getting from Nagoya to Tokio and had to walk part of the way. One could only come at all by going up to the Japanese Alps, and so making a turn towards Tokio. I came largely third class, as being less crowded than second class. Such stories as one heard from them all! Since coming home we at once divided the work between us as I have written you and since then we do not speak to each other (no time), but each intently tries all day to do his special business and make it go.

With hearty feelings of affection, I am

Yours very truly,

(Signed) Annie S. Omori

Before this letter was received the national office was gratified to receive a check for \$25. from the residents and club members of Neighborhood House, Washington, D. C., to be applied to Japanese relief through the settlement. A draft for this sum has been sent to the House of the Friendly Neighbors. It is believed that other resident groups and settlement clubs might feel like contributing toward the necessities of the House of Friendly Neighbors. Money sent to the office of the Secretary will be forwarded to Mrs. Omori.

Copies of Harold Bauer's address entitled "Music in America" can be had in quantity at the rate of 11¢ each. The address was prepared in part with the thought that member houses would wish to use copies

for the purpose of arousing the interest of possible givers to music work in the settlements. The pamphlet makes an exceptional basis for a letter of appeal to be enclosed with the pamphlet. Most of the music schools and many settlement houses are using copies of the address in this way.

Mrs. Schenck's book "Music Schools and Settlement Music Departments" is now out of print. Demand for the book holds constant, and the national office will gladly pay 40¢ each for copies in good condition.

Mr. Charles C. Cooper's monograph on Settlement Financing is in press and will be ready for distribution in the near future. Extra copies for distribution among board members and friends of the settlements will be supplied at cost of printing.

The new Directory of Settlements will be ready for distribution early in January. Changes in data already submitted for the directory may be submitted any time before December 1st.

*Allen G. Kennedy*

Secretary.

November 22, 1923.

The Filson Historical Society

409 Kensington  
44 >

To be Read at Staff meeting!

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Walter R. ...  
Secretary.

November 22, 1933.

The Filson Historical Society

A29

# NATIONAL FEDERATION OF SETTLEMENTS

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Mrs. Alfred H. Schoellkopf, *MUSIC DIVISION*

*Office of the Secretary*  
*184 Eldridge Street, New York*

April 22, 1929

Miss Frances Ingram  
428 South First Street  
Louisville, Kentucky

Dear Miss Ingram:

I like the report and the copies of the NEIGHBORHOOD NEWS very much. Your report seems to me to be very much in the right direction. I tried to do something like it myself, but I think that your effort is even better. You have a great advantage of not being forced to publish long lists of names.

As to vacations and sick leaves, I have completed a study of salaries which appears in NEIGHBORHOOD. I have read the proof and the quarterly should be in your hands within the next two weeks. Unfortunately I did not collect material on vacations. However, I can say with absolute certainty that the universal practice in settlements is to allow members of the social work staff a month's vacation with pay. I do not know of any house where this is not so. However, to guard against the problem which you raise, I shall circularize the Federation and prepare a statement of practice.

It is not necessary to send a contribution toward the Mallon gift as we ran somewhat over what was asked for. The surplus we shall keep in a fund to meet similar emergencies in the future. If for any reason you want to contribute to that fund, you can, of course, do so, but there is no actual necessity.

I am entering your subscription for five copies of NEIGHBORHOOD at the \$1.00 rate, and I enclose a bill.

Faithfully yours,

*Albert J. Kennedy*

# NATIONAL FEDERATION OF SETTLEMENTS

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ASSISTANT SECRETARY, Albert J. Kennedy

*Office of the Secretary*  
20 Union Park, Boston, Mass.

*To the Headworker:*

The officers of the National Federation of Settlements have felt that the publication of the Life of Canon Barnett by his wife, containing the whole story of the origin and development of Toynbee Hall, was a matter of profound importance to settlement work in the United States.

They have, in the first place, cooperated with Mrs. Barnett in securing the publication of an American edition by Houghton Mifflin Co. The list price of the biography in two large volumes fully illustrated, is \$8.

Houghton Mifflin Co., desiring to secure an immediate circulation of the biography among those most likely to be interested in it, responded to a suggestion of Mrs. Barnett that the biography be offered at half price to the American settlements, provided they combined together in a single large order.

At this point the officers of the Federation undertook, if possible, to secure a special donation to meet the cost of five hundred copies in round numbers under this offer in order to make certain that every settlement in the country might have this fundamental settlement classic.

Mr. Galen L. Stone, a director of the South End House, Boston, and of Greenwich House, New York, has agreed to meet this expense, as an expression of his long established interest in settlement work.

I have the pleasure, therefore, of offering you this biography as a gift to your house, and the two volumes will be sent to you postpaid provided you express through filling in the blank on the reverse of this page your desire to have it.

May I express to you my conviction that this story of the life-work of Canon and Mrs. Barnett, covering, as it does, the origin of practically every phase of settlement activity, will impart not only a much deeper understanding of practical values but a genuine measure of that spiritual distinction and illumination which is the life and soul of the settlement.

Yours sincerely,

ROBERT A. WOODS,

*Secretary.*

# \*Application for COPY of CANON BARNETT'S BIOGRAPHY

NAME OF HOUSE .....

STREET ADDRESSES. (If more than one).....

CITY.....Religious Affiliation.....

NAME OF HEAD WORKER.....

NUMBER OF RESIDENTS—Men..... Women .....

VOLUNTEERS—Men ..... Women.....

NATIONALITIES OF PEOPLE IN NEIGHBORHOOD :

a. Predominant nationality.....

b. Other nationalities.....

ACTIVITIES. (Please insert number of groups against various items. Where clinic, art school, music school, etc., occupies separate quarters, please give address.)

**HEALTH:**

- Prenatal Clinic.....
- Milk Station.....
- Infant Clinics (to 18 months) .....
- Children's Clinics(18 months to 6 years).....
- Clinics for Women.....
- Clinics for Men.....
- Resident Nurse.....
- Visiting Nurse Service.....
- Convalescent House.....
- Other.....

**GYMNASIUM :**

- Athletic Classes .....
- Children.....
- Boys.....
- Girls.....
- Young Men.....
- Young Women.....
- Other.....

**DANCING :**

- Classes.....
- Clubs.....
- Other.....

**DRAMATICS:**

- Little Theatre.....
- Dramatic Groups.....
- Other.....

**KINDERGARTENS:**

**ART SCHOOL :**

- Drawing .....
- Modelling.....
- Art Exhibits.....
- Other.....

**MUSIC SCHOOL :**

- Instruction—Instrumental.....
- Vocal.....
- Choruses... ..
- Orchestras.....
- Bands.....
- Other.....

**CLUBS :**

- Kindergarten Band.....
- Boys' Clubs.....
- Girls' Clubs.....
- Young Men's Clubs.....
- Young Women's Clubs.....
- Mixed Clubs.....
- Men's Clubs.....
- Women's Clubs.....
- Other.....

**ECONOMIC :**

- Cooperative Store.....
- Cooperative Buying.....
- Canning.....
- Handwork for sale.....
- Other.....

**SUMMER WORK :**

- Camps.....

**CRAFTS SCHOOL :**

- Basketry.....
- Pottery.....
- Sloyd.....
- Carpentry.....
- Other.....

**HOMEMAKING CENTRE :**

- Classes—Sewing.....
- Cooking.....
- Nursing.....
- Homemaking... ..
- Little Housekeepers.....
- Other.....

\* Fill in and return to the Secretary, at 20 Union Park, Boston, Mass.

# NATIONAL FEDERATION OF SETTLEMENTS

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Mrs. Alfred H. Schoellkopf, **MUSIC DIVISION**

*Office of the Secretary*  
*184 Eldridge Street, New York*

June 18, 1930.

Governor Flem D. Sampson,  
State Capitol,  
Frankfort, Kentucky.

Dear Sir;

I beg to acknowledge the cordial invitation of the city of Louisville presented through Miss Francis Ingram of Neighborhood House, Louisville, Kentucky to hold the next convention of the National Federation of Settlements in Louisville. The special Committee on Time and Place, after mature consideration reported to the Conference in favor of meeting in Minneapolis, Minnesota, at the same time with the National Conference of Social Work. The Conference voted to accept this report.

The Executive Committee of the National Federation of Settlements instructed me to thank you for the courtesy of your invitation.

Sincerely yours,



# NATIONAL FEDERATION of SETTLEMENTS, Inc.

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Lea D. Taylor, Chicago

VICE-PRESIDENT  
Mrs. V. G. Simkhovitch, New York

TREASURER  
Walbridge S. Taft, New York

SECRETARY  
Albert J. Kennedy, New York

Office of the Secretary  
147 Avenue B  
New York City

January 30, 1934

Miss Frances Ingram  
428 South First Street  
Louisville, Kentucky

Dear Miss Ingram:

I have just read your report right through and think it a fine piece of work which must have had real educational value for those who did the work, as well as a value to the community at large. It presents a real picture of a community and is constructive without neglecting to point out sore spots. I think you were too reticent in showing Neighborhood House in its true place as a leader in the community. I do not think you stressed quality of personnel, though you mention it frequently. The recommendation of a training course is a good one, but something should have been said about resources to hire these people when trained, for without a better comprehension of the need for trained leadership and the willingness to accept leadership and pay for it on the part of the community, you will be just as badly off as before. You are none of you adequately staffed or financed. Your house is the only one that has a standard of personnel and personality and therefore you do a work which is city-wide in scope and permeation as well as a good neighborhood job.

The figures of attendance interest me very much. I think yours are rather higher than the average settlement. If these figures mean membership in organized activities and refer to different individuals, you compare exceedingly well with New York houses' 1928 figures. Irene Kaufmann lists a total membership of 4,126, and that is with an enormous plant and budget. One point which would have been interesting to show is the number of boys and girls of a specific age group involved in any recreational activity or the total membership and recreational-educational activities compared with the total population figure for that age group. Sometimes this can be done by using the school census figures and if done by districts, sub-districts and neighborhoods, shows up many important gaps in provision. Your playground system takes care of the mass of children and I was glad to see that you brought out the need of the associational pattern which the playground often does not meet.

I was interested too in your including zoning and housing as a part of the provision for youth. You are quite right in doing so. The difficulty with the zoning

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January 30, 1934

groups is that they are interested chiefly in traffic routes and not in creating neighborhoods where people can get the fullest life. It is awfully important in any consideration of housing to stress the planning of neighborhoods, not houses alone, with provision for population units of desirable size and with the proper resources for neighborhood life included in the housing set-up. Your fine community Crescent Hill offers a real object lesson in what community life can be.

I hope to send you soon the Chicago Record Form for experimentation. It may be that this will be the means of getting comparative statistics for the settlements.

This has been a long screed, and I hope it hasn't bored you. The report interested me tremendously and I was so glad to have the chance to read it. I am taking one or two quotations from it for the Bulletin. I feel that all of you who worked so hard on it ought to be tremendously gratified. I wish I could talk it over with you, but am so glad that I had my little visit to give me a background for the report.

Affectionate greetings to all.

Very sincerely yours,

*Lillie Peck*

Assistant Secretary

LMP/gd

The Filson Historical Society

5526

# NATIONAL FEDERATION of SETTLEMENTS, Inc.

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SECRETARY  
Lillie M. Peck, New York

Office of the Secretary  
147 Avenue B, New York, N. Y.

March 19th, 1937

Miss Frances Ingram  
Neighborhood House  
428 South First Street  
Louisville, Kentucky

Dear Miss Ingram:

You certainly are full of energy, and I am grateful to you for your news. Your letter of March 18th came just at the right moment, as I am spending this next weekend with the Philadelphia group in an informal conference at Pendle Hill, and I will do my best to get at the information which you want.

We had the Conference on the Constitutional Amendment, and I can't remember whether there was any representative from Kentucky or not. It seemed to me you were otherwise engaged, but I did include some notice of it in the last bulletin. The National Committee has had one meeting, but Miss Hall could not attend as she was not well on the day that the meeting was called. The bulletin of the National Consumers' League, which appeared yesterday, has a very good summary of it by Florina Lasker. I may use some of it in my next bulletin.

Do get Mrs. Hill to write the story of the flood experiences at Hallock Hall. I am sure those records ought to be preserved. Am I right in thinking that you sent the mimeographed material by Mrs. Hill to all the people who contributed? It is such a large list that I don't like to duplicate it. I think it was splendid that the clubs and everyone responded to such a degree, because it stretched their imaginations and there was a real feeling of nearness, made understandable and real through the settlement connection. I am sure it did a great deal for everyone concerned, and that your people feel that settlements are a real fellowship because of it.

I am so glad the Bloomington Conference is really near you, and we look forward to a large group from Louisville.

My love to you always.

Cordially yours,

Lillie M. Peck

LMP/d

55246

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1938

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TREASURER  
Walbridge S. Taft, *New York*

SECRETARY  
Lillie M. Peck, *New York*

*Office of the Secretary*  
147 Avenue B, *New York, N. Y.*  
October 27th, 1938

Dear Miss Ingram:

I am happy to send you good news from our National Federation, for it brings to a head an exciting project the American settlements set going three years ago. On or about November 15th, The Macmillan Company will bring out

"Health Insurance with Medical Care: The British Experience"  
by Dr. Douglass W. Orr and Jean Walker Orr

Their study was made under the Barnett Fellowship, which we share with Toynbee Hall, London. The authors are middle-westerners, who carried no preconceived notions in their travelling kit - the one a young physician, the other a social worker. For the first time, even in England, they canvassed the insured working people themselves and the general practitioners who serve them with the result that their book, which is as readable as it is human, upsets many of the myths that have been circulated in this country. Yet their findings have the endorsement of leaders in the British Medical Association, and Lloyd George, founder of the British social insurances, wrote the foreword. When Dr. Alice Hamilton (of Hull-House and Harvard Medical School) read the book in manuscript, she wrote:

"I have read the report of the two Orrs with the greatest interest and indeed with astonishment that such a subject could be made so vivid and so absorbing. It seems to me not only a fine piece of work but one of the greatest value at this moment...It is really so much the best thing I have ever read on the subject that I cannot say too much about it. One does not often find a physician or a social worker who knows how to write as well as how to investigate."

With the subject so much to the fore in the United States, you and your staff will want to read the book. The publishers kept the price down to \$2.50, to insure a wide reading. Under the rules of the trade, however, each copy must be sold retail at that figure. If you will order through the National Federation of Settlements, we can see that one of the first copies goes off to you on the date of publication, postage paid, and this will give us a certain percentage on each book, which with the royalties, will go into our further work in this field. A letter has been sent to each member of your board, and I hope that you will take it up at board meeting and push it in every way possible.

Will you help us by ordering your copy through us?

Very sincerely yours,

*Helen Hall*

President

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# NATIONAL FEDERATION of SETTLEMENTS, Inc.

Office of the Secretary  
147 Avenue B, New York, N. Y.

October 2nd, 1940

Miss Frances Ingram  
1213 Wakeling Street  
Philadelphia, Pennsylvania

My dear Miss Ingram:

It was good to have a note from you for the Board, and we all missed you greatly. You would have enjoyed the conference and been heartened by the sight of the group.

Never before has there been such a sharing of work and responsibility as at this conference, and the capacity of the young ones coming along was most encouraging. There were 268 registered, and a fine, upstanding lot of people.

I am sending you the resolutions as well as a special motion passed by the Board and the conference. You will understand how great was the affection and appreciation that could not be adequately expressed in a formal motion.

The election of officers and board was a great problem, for there was no obvious or outstanding person, and there had to be a rotation so as to build in new people without losing the sense of solidarity which has been built up so carefully. Miss Gannett carries forward the sense of participation in social and civic life and Mr. Murray will represent the younger emphasis. His appointment to Union Settlement to succeed Helen Harris is a pleasure to us all, and well deserved.

I had a talk with Mr. Brigham and feel that he has possibilities. He is humble in spirit and eager to learn. The Southern group, headed by Nashville, wants to have a conference, and I am hoping to work it out with them. The first chance I get I will come over and talk it all over with you.

I hope the new treatment will really be helpful and that you will be relieved. With affectionate greetings, I remain

Very sincerely,

*Lillie M. Peck*

Secretary

Enclosures

*Ans. 10/18/40*

National Federation of Settlements, Inc.  
147 Avenue B New York City

Motion passed by the Board of Directors at its regular meeting on September 26th, and by the Conference in general session on September 27th, 1940:

It was voted to recommend that Miss Frances Ingram, Miss Margaret E. Chapman and Miss Anna F. Davies be sent an expression of appreciation for their long-time contribution to the settlement movement and that they be given a standing invitation to attend all meetings of the Board of Directors.

The Filson Historical Society

28th Annual Conference  
September 24 - 28, 1940

Lutherland  
Pocono Pines, Pa.

### Resolutions

Within the last year, we have witnessed the cave-in of enlightened self-governing peoples that rim Western Europe. Neither isolation nor neutrality saved them from assault by new despotisms equipped with new weapons of destruction.

The drive for defense in the United States is an answer to that threat as it reaches us in our turn. Energies are being unleashed that may carry us beyond defense and into new wars, unless we can parallel this development with an equally active policy headed toward peace and security. The majority of this conference agree that as a great democracy we can and should count now by throwing our moral and economic weight against aggressors and in support of free peoples who are meeting the brunt of attempted conquest. Specifically, we call for extending the embargo on special gas and scrap iron to all materials and implements of war now going to Japan and used in her attempted conquest of China. We call for redoubled efforts to put means of defense in the hands of the British Commonwealth in staving off the most ruthless attempts at destruction in all history.

\* \* \* \* \*

We of the settlements, who have lived and worked among peoples of different racial backgrounds and divergent cultures, again declare our faith in tolerance as the foundation of democratic society. We urge the settlements to renew their efforts

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to promote harmony and understanding among all whom the conflicts abroad may tend to separate herein America. We especially deplore all trends toward anti-Semitism. In the conscription of defense forces, as in other phases of our life, we oppose any discrimination against the Negro race. And mindful that the rights of those who have conscientious scruples against war or honest convictions against our possible involvement in present conflicts, we urge tolerance and justice in granting to all the rights of independent opinion which is theirs under a free society.

Our settlements are in a strategic position to detect trends toward intolerant propaganda and action, and we bespeak an alertness and courage which have hitherto characterized our settlement houses throughout the country in hours of bitterness and conflict

\* \* \* \* \*

The National Federation of Settlements wishes to express its continued concern for the well-being of the millions of non-citizens now being registered and finger-printed in accordance with the provisions of the Alien Registration Law. We wish to commend the efforts in behalf of a humane administration of the law and we call attention to the eagerness of non-citizens everywhere in complying with the law.

There is some apprehension, however, as to the future safety of some of our neighbors, citizens in fact, although non-citizens in law, whose legal status will be questioned under the complex technicalities of the law. We know of many cases requiring a great deal of discretion and sympathetic understanding on the part of administrators.

Further statement of policy from the Department of Justice would be extremely useful at this time in calming fears and insuring full success of the registration.

We urge the Attorney General, the Commissioner of Immigration and Naturalization and the Director of Registration to issue such a statement of policy fully stating the treatment to be accorded to various problem cases of registrants. We also urge the Department to facilitate the more speedy handling of applications now pending before the Immigration and Naturalization Bureau and thus avoid hardship to persons awaiting their final citizenship papers.

\* \* \* \* \*

The National Federation of Settlements views with apprehension the potential hazards to the democratic principles of American life involved in the application of the provisions of the Selective Service Act. It specifically suggests that the following factors be scrutinized:

First, the principle of equal treatment for all racial groups must be strictly observed. Discrimination against such minority groups as the Negro must be guarded against both as to the relative numbers to be drafted and the opportunities provided for advancement in the ranks.

Second, the tenet of equality of opportunity as applied to all economic groups must be respected. The hazard of discrimination against depressed economic groups, such as primary wage-earners in home relief families, must be averted in the interpretation of clauses providing exemption for men with dependents.

Third, the right to freedom of thought must be guaranteed in dealing with conscientious objectors.

Fourth, the rights of labor and the preservation of standards of work as to hours, wages, etc., must be respected in the handling of men returning from service. In the dangers of ineffective enforcement of the already loose guarantees for the return of jobs to men at the termination of their period of service, lurk threats not only to job security and labor standards, but to the life and operation of trade unions. Safeguards must be provided to prevent discrimination against union workers in the interpretation of provisions affecting the "indispensability" of categories of labor.

Fifth, the recognition of the principles of sound educational method and vocational guidance and training is of paramount importance in the execution of the great training program to be undertaken as a phase of conscription. In this program lies an opportunity for constructive vocational education as well as serious danger of indiscriminate assignment of men to work responsibilities. The positive educational possibilities of this program must be emphasized.

Sixth, the democratic principle of respect for the integrity of individual personality and individual differences may be threatened by the military concept of a single pattern for behavior. This danger of stamping men in a strictly uniform way of living and thinking must be guarded against.

Seventh, to avoid discriminatory handling of the administration of the draft, care in the selection of members of draft boards is essential. Draft boards must, as much as possible, be composed of cross-sections of the community,

In order to assure the maximum respect for democratic values in this matter, settlements and settlement people must accept the responsibilities of interpreting the draft to their neighbors; accept service where possible on draft boards; remain constantly on the alert for abuses resulting in violations of the above principles; and establish cordial relationships with those responsible for administering the draft; thus providing channels through which recommendations for improvements in the operation of the Selective Service Act can be conveyed.

\* \* \* \* \*

1. While we hail the concrete achievements in low-rent public housing for our neighbors already accomplished, we recognize that these are only a beginning. We are intimately aware of the tremendous numbers of people who urgently need to be rehoused, not when the present national emergency is over, but today. America's first line of defense is the home and the home must be such as to be worth defending.

We therefore re-affirm our endorsement of Senate Bill 591 and call upon our member agencies to redouble their efforts in support of this bill.

2. Large sums of public money are being expended to provide adequate shelter for the families of workers in the defense industries. We are deeply concerned that these dwellings be built on such sites and according to such standards that they will, subsequent to their emergency use, be a contribution to a permanent and long range community development. Wise planning at this time can reduce waste of public resources and result in long term gains for the

entire American public.

3. In the light of the present world crisis Congress has taken appropriate action greatly to expand provisions for the national defense. We as social workers recognize the necessity of effective measures for the protection of the American way of life. Implicit in this American way of life are certain securities and opportunities. Fundamental among these are social security in times of unemployment, illness and old age, labor's right to bargain collectively, decent homes within the reach of all, the maintenance of civil liberties, recreational and educational opportunities for youth and the basic assurances that no one shall ever go hungry.

We submit that the social gains which have been so slowly and so arduously won must not be jeopardized at this time, and furthermore that they are in truth our first lines of defense. It has been sufficiently demonstrated abroad that defense preparations must be not only military but psychological, social and economic as well, if they are to be impregnable.

The Filson Historical Society

memo.

National Federation of Settlements  
147 Avenue B New York City

1941

to: Miss Deegan

From: Lillian Peck

Would you think you could manage to come for  
some part of the Conference. It would give us all  
such pleasure to see you.

L.P.

Penetrol  
Noise Society  
Historical Society

FIRST CONFERENCE NOTICE

29th Annual Conference,  
National Federation of Settlements, Inc.

TIME: Friday, May 30th through Monday, June 2nd, 1941  
and  
with National Conference of Social Work, June 1st to 7th.

PLACE: Atlantic City, New Jersey. Headquarters: Hotel Dennis.

RATES: Minimum rates at Hotel Dennis:

Single room, without private bath	\$2.50
Double " " " "	5.00
Single " with private bath	3.50
Double " " " "	6.00

Make Reservations Directly with Hotel Dennis

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President  
ALICE P. GANNETT  
Cleveland

Vice-President  
CLYDE E. MURRAY  
New York

Treasurer  
ALBERT J. KENNEDY  
New York

Secretary  
LILLIE M. PECK  
New York

NATIONAL FEDERATION OF SETTLEMENTS, INC.  
147 AVENUE B, NEW YORK

OFFICE OF THE SECRETARY.

May 13th, 1941

Notice to Members of the Board of Directors

The regular meeting of the Board of Directors will be held at the 29th Conference at Hotel Dennis, Atlantic City, New Jersey on Friday, May 30th.

In view of the fact that there is so little time allowed for the conference, the Board meetings will have to be condensed, and it is absolutely essential that everyone be present so as to begin the meeting promptly at 11 o'clock Friday morning. The meeting will adjourn at 1 o'clock for luncheon and reconvene at 2 until 5.30 or 6.

The only other time which seems possible for a meeting is from 6 to 7.30 on Saturday evening. While this is very crowded, it may be preferable to a breakfast meeting either Saturday or Sunday morning.

Will you please inform the Secretary if you have any items which you wish to have considered by the Board. Because of pressure some of the regular reports will be omitted, and therefore if there are important matters from your city please let us know so that we can plan to include them.

An agenda and as much material as possible will be sent you in advance of the meeting.

A card is enclosed for your convenience.

*Lillie M. Peck*  
Secretary

Enclosure