

## Filson Historical Society Library

### Historical Research

The Filson Historical Society Library accepts research requests from those who are unable to visit in person. We gear research towards information available in library resources: books, pamphlets, maps, and other printed materials. For information contained in our manuscripts or photographic collections, please contact our Special Collections staff ([research@filsonhistorical.org](mailto:research@filsonhistorical.org)). For a fee, a skilled staff researcher at the Filson will undertake research on your behalf. We are only able to search the holdings of the Filson Historical Society. Even an exhaustive search of our collections may not reveal the information you are seeking. We do not guarantee results; however, we will provide documentation of all sources we consulted during the course of our research. Due to the volume of requests we receive, a search may take up to eight weeks.

#### **Topic of interest:**

#### **Individuals, Organizations, Businesses involved:**

#### **Dates, places, names of events:**

#### **Suggested sources to search:** (Use online catalog to identify)

#### **\*Information desired:** (Required)

Please review the sources available at the Filson to determine the likelihood of relevant information. Consult our *Vertical Files* (available on our website) and visit our *online catalog* to identify potential sources. ([http://filsonhistorical.org/finding-aids-research-tools/online-catalogue/.](http://filsonhistorical.org/finding-aids-research-tools/online-catalogue/))

## Fees

Our fee is **\$35 per hour of research with a two-hour maximum. Research requests must be prepaid and are nonrefundable.** Photocopies are \$0.25 per page for standard size, \$0.50 per page for oversized (11"x17"), plus shipping. We will contact you with a price quote for your specific research/copy request.

## Your Contact Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

I authorize a researcher to spend \_\_\_\_ hours on this search at \$35/hour.

Minimum fee due: \$35.00

## Method of payment

\_\_\_\_ Check (please make checks payable to the Filson Historical Society)

\_\_\_\_ Credit card (Visa/MC/AmEx)

## Credit Card Authorization

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Billing Address \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

## Submit this form:

Post: Filson Historical Society  
Attention: Library Research Services  
1310 South Third Street  
Louisville, KY 40208

Email: [library@filsonhistorical.org](mailto:library@filsonhistorical.org)