

Filson Historical Society Library
Genealogy Research Services

The Filson Historical Society Library accepts genealogy research requests from those who are unable to visit in person. We gear research towards information available in library resources: books, pamphlets, maps, and other printed materials. For information contained in our manuscripts or photographic collections, please contact our Special Collections staff (research@filsonhistorical.org). For a fee, a staff researcher at the Filson will undertake research on your behalf. We are only able to search the holdings of the Filson Historical Society. Even an exhaustive search of our collections may not reveal the information you are seeking. We do not guarantee results; however, we will provide documentation of all sources we consulted during the course of our research. Due to the volume of requests we receive, a search may take up to eight weeks.

Information on Individual to be researched: (Complete as much as possible)

Name of person to be researched _____

(Please include any known spelling variants)

Place(s) of residence _____

Father's Name _____

Mother's Name _____

Name(s) of spouse(s) _____

Name(s) of children _____

Date of birth (or approximate) _____

Place of birth _____

Date of death (or approximate) _____

Place of death _____

Place of burial _____

Religious denomination _____

Race or ethnicity _____

Occupation _____

Military service _____

Other:

***Describe your specific research question:** (Required)

Consider the sources available at the Filson to determine the likelihood of relevant information and how many hours of research to request. Consult our *Genealogy research guide* and *Family history file guide* (available on our website) and visit our *online catalog* to identify potential sources. (<http://filsonhistorical.org/finding-aids-research-tools/online-catalogue/>.)

Fees

Our fee is **\$35 per hour of research, and we have a two-hour maximum. Research requests must be prepaid and are nonrefundable.** If photocopies are appropriate, we will contact you for approval or additional payment. (Copies are 25 cents/page plus postage.)

Your Contact Information

Name _____

Address _____

City/State/Zip _____

Phone Number _____

Email Address _____

I authorize a researcher to spend ____ hours on this search at \$35/hour.

Minimum fee due: \$35.00

Method of payment

____ Check (please make checks payable to the Filson Historical Society)

____ Credit card (Visa/MC/AmEx)

Credit Card Authorization

Card Number _____ Expiration Date _____

Cardholder Name _____

Billing Address _____

Cardholder Signature _____

Submit this form:

Post: Filson Historical Society
Attention: Library Research Services
1310 South Third Street
Louisville, KY 40208
Email: library@filsonhistorical.org